SEMINARY EXTENSION

A ministry of the Southern Baptist Convention, under the direction of the Council of Seminary Presidents of the six Southern Baptist seminaries, equipping God’s people for Christian ministry around the world since 1951

CATALOG
FALL 2014-SPRING 2015

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THEC

Seminary Extension is authorized by the Tennessee Higher Education Commission. This authorization must be renewed each year and is based on an evaluation by minimum standards concerning quality of education, ethical business practices, health and safety, and fiscal responsibility.

In order to view detailed job placement and graduation information on the programs offered by Seminary Extension, please visit www.state.tn.us/thec and click on the Authorized Institutions Data button.

Under its current procedures, the Tennessee Higher Education Commission at each quarterly meeting shall consider recommendations from the Commission staff and/or Postsecondary Education Institution Committee regarding all authorizations, awarding educational credentials (including authority to grant degrees) and any other matter at the request of the Commission’s Executive Director.
No institution may solicit, recruit, award credentials or operate as a postsecondary educational institution until such authorization is granted by affirmative vote of the Commission.

**Seminary Extension Mission Statement**
The mission of Seminary Extension is to provide theological education and ministry training of excellent quality to church leaders and members where they live.

**Our Faith Statement**
The doctrinal/theological principles under which Seminary Extension operates are those set forth in the *2000 Baptist Faith and Message*. You may access a copy of this statement at seminaryextension.org (under General Information), or at sbc.net.

Should a different view be expressed in textbooks used with our courses, please know that it may not always reflect our doctrinal position.

**Our Governance and Guidance**
Seminary Extension is a ministry of the Southern Baptist Convention under the governance of the Council of Seminary Presidents, which is a board comprised of the six presidents of the Southern Baptist Convention Seminaries.

- Dr. Daniel L. Akin, Southeastern Baptist Seminary
- Dr. Jeff Iorg, Golden Gate Baptist Theological Seminary
- Dr. Charles S. Kelley, Jr., New Orleans Baptist Theological Seminary
- Dr. R. Albert Mohler, Jr., The Southern Baptist Theological Seminary
- Dr. Paige Patterson, Southwestern Baptist Theological Seminary
- Dr. Jason K. Allen, Midwestern Baptist Theological Seminary
Faculty
Seminary Extension is very pleased to have instructors that are academically qualified and that have years of experience in the field of study.

- Dr. Randal A. Williams has his Ph.D. in Preaching, New Testament Literature and Theology and his M.Div. in Theology from The Southern Baptist Theological Seminary and his B.A. in Theology from the Baptist College of Florida. He also serves as the director of Seminary Extension
- Dr. Dennis Pulley has his D.Min. in Expository Preaching from Trinity Evangelical Theological Seminary, his M.Div. in Theology from The Southern Baptist Theological Seminary and his B.A. in Religion
- Dr. Jerry W. Lemon has his Ph.D. in Biblical Studies from Baylor University, his M.Div. in Theology from Southwestern Baptist Theological Seminary and his B.A. Religion from Baylor University
- Dr. Steve Mathews has his Ph.D. in Religious Studies from the University of Pretoria, his M.B.A., D.Min. in Applied Theology and M.Div. in Theology from Liberty University, his M.A. from Trinity Theological Seminary and his B.A. in Religion from the Baptist College of Florida
- Mr. Vertis Butler has his M.Div. in Theology from Southwestern Theological Seminary, his M.A. in New Testament studies from Wheaten College and his B.S. in Secondary Education from Tennessee Technological University

Building and Facilities
Our offices are on the fifth floor of the Southern Baptist Convention Building in Nashville. The Southern Baptist Historical Library and Archives (also housed in our building) is incorporated with us under the Council of Seminary Presidents. Personnel of the Executive Committee, the Ethics and Religious Liberty Commission, and the Southern Baptist Foundation also share space in our building. Seminary Extension is a distance educator and our address is 901 Commerce Street, Suite 500, Nashville, TN 37203.
High Quality—Low Cost
Seminary Extension is completely self-supporting. By holding our expenses to the bare essentials, Seminary Extension is able to offer high quality courses at a low cost. We are committed to keeping our cost low so that cost does not become an insurmountable obstacle to individuals seeking theological education and ministry training.

History and Tradition of Seminary Extension
In the years following World War II, Southern Baptists became aware that many of their pastors had only limited formal education for ministry. A denominational study committee reported in 1949 that less than one-third of Southern Baptist ministers had both college and seminary training. At that time, another third had not gone past high school. One of several recommendations from that committee called for the creation of a plan to benefit those “who cannot or, for any reason, do not attend some regular institution of learning.” The presidents of Southern, Southwestern, and New Orleans seminaries responded in December 1950 by voting to establish the Seminary Extension Department.

R. Lee Gallman, an Alabama pastor, was elected the first director of the program. Seminary Extension officially began operation in the Mississippi Baptist Building on June 15, 1951. Developing seminary type courses was Gallman’s first task. Among those first courses were some on the Old and New Testaments, homiletics, and Christian doctrine. The first students were enrolled for correspondence study. Extension centers were set up within the first year, however, and by the fall of 1952 they were operating in at least six states. By the time Gallman resigned in 1960, more than 3,000 students were enrolled.

Although not a part of the Southern Baptist Seminaries themselves, Seminary Extension has the support of our Seminaries. In it early years more than 90 percent of its operating budget came from the seminaries. Seminary Extension no longer receives monetary support from the seminaries. However, their support is still present in other ways. The six presidents of the Southern Baptist Convention seminaries constitute Seminary Extension’s governing board, and their chief academic officers make up its academic council. Faculty members from the seminaries have, and continue, to write Seminary Extension courses.
North Carolina pastor, Ralph A. Herring, became director in 1961, serving until 1968. Under his leadership the number of course offerings continued to expand, and in 1963 the offices were moved from Jackson, Mississippi to Nashville, Tennessee, to the Southern Baptist Convention Building. Seminary Extension experienced continuous growth through the decade of the 1970s. Raymond M. Rigdon became director in 1969. He concentrated on upgrading the quality of the courses while continuing to expand the curriculum. A major step during his administration was gaining accreditation for the correspondence program through the National Home Study Council, (now known as the Distance Education and Training Council). Although we are no longer associated with DETC, we continue to benefit from the things we learned through the process.

From 1981 to 1990, Seminary Extension was part of the Seminary External Education Division. A new Seminary Studies Department offered master’s level courses at up to seven sites around the country. Those off-campus programs were placed under the administration of individual seminaries in 1990, and the new department and division were dissolved.

Doran C. McCarty, a former faculty member at Midwestern Seminary, The Southern Baptist Seminary, and Golden Gate Baptist Theological Seminary, served as executive director of Seminary Extension from August 1, 1988 through December 31, 1996. Under his leadership, Seminary Extension expanded to about 450 centers and served over 6,000 students in the United States and abroad.

W. Edward Thiele, a professor from New Orleans Seminary, assumed the role of executive director on January 1, 1997. Under his leadership, Seminary Extension embraced a new millennium, and its fiftieth anniversary, by revising its methodologies, strategies, and delivery systems.

William E. Vinson, a professor at Southwestern Seminary and its Director of Undergraduate and Lay Theological Studies, became the director in August 2001. He placed Seminary Extension on a sound financial footing and then used the vehicle to extend sound theological education around the world.

With the retirement of Dr. Vinson in May 2007, the Council of Seminary Presidents chose Randal A. Williams as Seminary
Extension’s new director. His goal is to continue the tradition of offering excellent theological education and ministry training to Southern Baptists where they live. To reach this goal, Seminary Extension has revised and repackaged its curriculum.

**Tradition of Service**
Seminary Extension’s learning resources are rooted in a deep reverence for the Bible as the divinely inspired Word of God and the authoritative guide for human conduct. Seminary Extension’s interpretation of God’s Word is in keeping with the 2000 Baptist Faith and Message. Its curriculum and resources grow out of the conviction that God expects Christians to search the Scriptures with open and inquiring minds in order to know and follow God’s will. Therefore, Seminary Extension designs its courses to assist Christians in the serious academic study of the Bible and its teachings in order that they may become effective in Christian ministry.

**A Letter from the Director**

Baptists face many challenges. One of the greatest is biblical illiteracy. This is not a new problem, but it continues to grow. I am also convinced that churches are generally an accurate reflection of their pastors and leaders. When leaders believe that theological education and training for better service is important, then their churches generally follow their lead. In 1949, statistical data showed that a large percentage of the pastors in the Southern Baptist Convention did not have any seminary training. This was not necessarily by choice. Many of them recognized the value of academic training, but were they simply unable to attend a traditional institution for higher learning. Although many of these men were certainly not biblically illiterate, they were often ill-equipped for doing ministry and teaching others how to do the same. That meant that many of the volunteer servant/leaders within the church, such as Sunday School leaders/teachers, deacons, musicians and so on, were also struggling to do the ministry to
which God had called them. Miraculously, God used and continues to use His willing servants in marvelous ways. The church must not, however, simply continue in its present state as if God receives more glory when His work is done by uneducated, but faithful, servants. Simply put, that would be a misapplication of Paul’s words in 2 Corinthians 12:10: “Therefore I am well content with weaknesses . . . for when I am weak, then I am strong (NASV).” To give our best to God, we should seek to be well-trained and faithful. Although God has not abandoned His work, we have not been relieved of our responsibility to be disciplined in our study or faithful in our service so that we can better know and serve Him.

In 2 Timothy 2:15, Paul reminds Timothy and, by implication, believers of all ages that we are to study God’s word so that it may be rightly applied to our lives. Study and application of this kind means that believers must do more than simply read God’s word. They are to drink deeply from it for life, refreshment, and service. Commitment to the in-depth study of God’s word is strengthened when men and women are guided by gifted mentors/teachers.

Southern Baptists recognized the importance of such guidance long ago. In 1951, the Southern Baptist Convention responded to the need for more opportunities for theological education and ministry training by establishing Seminary Extension. Since that time, Seminary Extension has provided an affordable and effective vehicle for delivering off-campus theological education and ministry training opportunities for “pastors” and volunteers alike.

The goal of Seminary Extension is to provide an opportunity for biblically accurate theological education and ministry training to every interested believer. We do not seek to replace a seminary education, but focus on those who cannot for any reason attend a seminary. Our courses are biblical and reflect the values and theology of the Southern Baptist Convention, as they are stated in the 2000 Baptist Faith and Message. To meet our goal, Seminary Extension delivers quality education using as many methods as possible. For instance, many students take courses in a local classroom provided by state/associational offices or churches. Students may also complete the courses through written correspondence.

Biblical illiteracy is not the only challenge faced by the church today. However, I believe that it is one of the greatest. At Seminary
Extension, we are dedicated to educating and training men and women in order to increase their love for and their service to God.

**Types of Seminary Extension Courses**

Seminary Extension offers two types of courses, Level One and Level Two.

*Level One Courses*

These courses do *not* carry transferable credit. Level One series courses may only be used in our Certificate in Church Work program. Students may *not* use them toward our diploma programs.

Level One courses are designed to help ministers and other church members in the practical areas of Bible study and Christian ministry. Students who prefer easy-to-read materials will find these courses especially helpful. These courses are also beneficial for individuals for whom English is a second language. Although dealing with adult concepts, each course is written on a simplified reading level. For most of these courses, a study guide is the only textbook (BS 10, BS 11, BS 15 and BS 16 are exceptions, using the Bible and sharing the same textbook for all four). No written tests are required. There are a couple of options for taking these courses. Many are available through Southern Baptist churches, state and associational offices. All Level Ones courses may be taken directly with Seminary Extension by independent study. We have provided a description of these courses under the Catalog heading “Level One Courses.”

*Level Two Courses*

More than sixty courses are included in this series. These courses are ideally suited for persons who have completed at least their high school diploma but have been unable to continue their education. Individuals may enroll without a high school diploma, GED, or equivalent but courses taken cannot be applied toward a Seminary Extension certificate or a diploma and these courses cannot transfer to other institutions. Level Two courses successfully completed by students with a high school diploma or equivalent may be transferred to other institutions. (*For more information on this topic, consult the section entitled “SE Policies, Transcripts” in this catalog.*) Although many institutions have accepted credits earned through Seminary
Extension, we must inform you that no institution is required to do so. If you intend to transfer Seminary Extension credits in the future, you should contact any school to which you intend to transfer credit before enrolling in a Seminary Extension course.

Level Two courses provide excellent learning opportunities for all church members, including volunteer or laypersons, bivocational and fully-compensated ministers, and individuals who are simply interested in personal spiritual growth. In fact, some of our students are seminary graduates who find these courses helpful as refresher studies as they minister. Most Level Two courses are available for study at either extension centers or through independent study.

**Methods of Study**
For your convenience, Seminary Extension offers two methods of study: Group study and Self-directed Independent study.

*Group or Classroom Study (Local Opportunities)*
Many SBC state and local associational offices recognize the value of Seminary Extension training and offer to help students in their areas by providing a classroom setting for completing Seminary Extension courses. In this option, you study with friends and neighbors in a classroom setting under the guidance of a Seminary Extension approved mentor using Seminary Extension materials. Call us or visit our website for locations and contact information.

*Self-directed Study (correspondence)*
This method is the foundation for all Seminary Extension courses. Using this method, students study in their own setting via correspondence with a qualified instructor. Once you order your materials from Seminary Extension, we assign you an instructor, and you simply study at your own pace. Using this method, a student may take from 1.5 to 6 months to complete a course.
Seminary Extension Programs
Seminary Extension currently offers eight programs. However, Seminary Extension is more than a program centered educational organization. We promote the concept that Christians should be lifelong learners. Therefore, students are not required to enter a program in order to take our courses and we encourage them to continue taking individual courses for as long as they can. Students that do choose to enter a program often do so because they want to work toward a specific goal giving them a well-rounded educational experience in a particular area of ministry. Others enter Seminary Extension programs because they believe our programs can help to equip them to be better servants. As Southern Baptists, we do not believe that any program or degree is required to serve in the kingdom of God. However, we at Seminary Extension believe that completing a program or degree can show evidence of a desire to be better servants through competence in biblical, theological and practical ministry areas of knowledge.

Certificate Programs
We designed our certificates to enhance the biblical, theological and practical knowledge of our students while emphasizing immediate, practical, and active application. Whether our students complete one course or a program of courses, we believe that their lives and ministries will be enriched through the process. In order to encourage our students along the way, Seminary Extension offers certificate programs in the following areas: Church Work; Bivocational Ministry; Lay Ministry Training; and Women’s Ministry. Program requirements for each are listed below.

Certificate in Church Work
This certificate allows students to aim at the simple goal of completing six Level One courses for personal growth and enhanced knowledge for service in their local church. Students choose six courses from our Level One curriculum. Level One courses do not carry transferable credit. Students may complete this program as many times as they like, earning a certificate in Church Work each time. However, courses used to earn one certificate may not be used to earn additional certificates. You will find individual course descriptions for this program under the Catalog heading “Level One Courses.” The recommended length of this program is 12 months and the expected total cost should not exceed Tuition of $240.00 + Other fees of $205.00 = Total of $445.00.
Certificate in Bivocational Ministry Studies
This certificate is designed for individuals currently serving as or thinking about serving as a small church or bivocational minister. Students may complete this certificate program by completing the requirements below. You will find the individual course descriptions for this program listed under “Level Two Courses.” The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of $726.00 + Other fees of $925.00 = Total of $1651.00.

Students must complete the following 6 core courses:
BB 3100 How to Understand the Bible
OT 3103 Old Testament Survey, Part 1
OT 3104 Old Testament Survey, Part 2
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
TH 3200 Systematic Theology

Students must choose 2 courses from the following list:
CA 3281 Principles of Church Administration
GM 2500 Formation for Ministry
GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
GM 3560 The Practice of Ministry
PM 2254 Public Worship
PM 2255 Evangelism
PM 2258 Pastoral Leadership in a Small Church
PM 3257 Contemporary Christian Preaching
PM 3259 Pastoral Ministry
PM 3351 Pastoral Care

Certificate in Lay Ministry Training
This certificate is designed for individuals currently serving as or thinking about serving in lay or volunteer ministry positions. Students may complete this certificate program by completing the requirements below. You will find individual course descriptions for this program under the Catalog heading “Level Two Courses.” The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of $726.00 + Other fees of $955.00 = Total of $1681.00.
Students must complete the following 6 core courses:
BB 3100  How to Understand the Bible
NT 3166  New Testament Survey, Part 1
NT 3167  New Testament Survey, Part 2
OT 3103  Old Testament Survey, Part 1
OT 3104  Old Testament Survey, Part 2
TH 3200  Systematic Theology

Students must choose 2 courses from the following list:
CA 3281  Principles of Church Administration
CE 2232  Marriage and Family
CE 2233  Women Leading Women (course for women)
GM 2500  Formation for Ministry
GM 2501  Disciplines of Discipleship
PM 2254  Public Worship
PM 2255  Evangelism
PM 3351  Pastoral Care
RE 2267  Church Weekday Early Education
RE 3260  Educational Ministry in the Church
RE 3264  Dynamics of Teaching

Certificate in Women’s Ministry
This certificate is designed for individuals currently serving as or thinking about serving in positions of women’s leadership or ministry. Students may complete this certificate program by completing the requirements below. You will find individual course descriptions for this program under the Catalog heading “Level Two Courses.” The recommended length of this program is 18 months and the expected total cost should not exceed Tuition of $682.00 + Other fees of $1040.00 = Total of $1722.00.

Students must complete the following 3 core courses:
BB 3100  How to Understand the Bible
CE 2233  Women Leading Women
TH 3200  Systematic Theology

Students must choose 2 courses from the following list:
NT 3166  New Testament Survey, Part 1
NT 3167  New Testament Survey, Part 2
OT 3103  Old Testament Survey, Part 1
OT 3104  Old Testament Survey, Part 2
Students must choose 3 courses from the following list:
CA 3281 Principles of Church Administration
CE 2232 Marriage and Family
CM 2271 Leading a Music Ministry in a Small Church
CM 2273 Music for Children in the Church
GM 2500 Formation for Ministry
GM 2501 Disciplines of Discipleship
GM 3560 The Practice of Ministry
PM 2254 Public Worship
PM 2255 Evangelism
RE 2262 Childhood Education in the Church
RE 2267 Church Weekday Early Education
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching

Diploma Programs
Seminary Extension Diploma programs are our primary programs. They require the greatest commitment, offer the greatest amount of flexibility, and are said by our students to offer the greatest satisfaction. Students who complete these programs are well-rounded and well-prepared for service in the local church. Students who enroll in these programs are seeking in-depth theological and specialized ministry training by taking Level Two courses. These programs require a 16 course commitment, but allow some flexibility in that each program includes a variety of options.

Seminary Extension currently offers four diploma programs. Students may complete the following diploma programs based on the requirements listed below. You will find individual course descriptions for these programs under the Catalog heading “Level Two Courses.”

Diploma in Biblical Studies
The Diploma in Biblical Studies provides an opportunity of in-depth study for individuals seeking to fulfill their call to Christian ministry where a biblical study is their main focus, whether vocational or avocational. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of $1221.00 + Other fees of $1614.00 = Total of $2835.00.
Students must take the following 5 core courses:
BB 3100 How to Understand the Bible
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
OT 3103 Old Testament Survey, Part 1
OT 3104 Old Testament Survey, Part 2

Students must choose 7 from the following list:
BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
NT 2181 1 & 2 Thessalonians
NT 2182 1 & 2 Timothy
NT 2185 Hebrews
NT 2187 James
NT 2189 1, 2, & 3 John
NT 2190 Revelation
NT 2270 Matthew
NT 2273 John
NT 2274 Acts
NT 3172 Luke
OT 2133 Nehemiah
OT 2206 Genesis, Part 1
OT 3125 Isaiah
OT 3132 Amos
OT 3207 Exodus
OT 3226 Jeremiah

Students must choose 4 courses from the following list:
CA 3281 Principles of Church Administration
CE 2232 Marriage and Family
CE 2233 Women Leading Women (course for women)
CE 3231 Introduction to Christian Ethics
CH 2313 Southern Baptist Heritage
CH 3211 History of Christianity
CH 3212 History of Christian Thought
GM 2500 Formation for Ministry
GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
GM 3560 The Practice of Ministry
MS 2222 Survey of Baptist Missions
MS 3223 Contemporary World Religions
PM 2254 Public Worship
PM 2255 Evangelism
PM 2258 Pastoral Leadership in a Small Church
PM 3257 Contemporary Christian Preaching
PM 3259 Pastoral Ministry
PM 3351 Pastoral Care
RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 2267 Church Weekday Early Education
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching
TH 3200 Systematic Theology
TH 3201 New Testament Theology

**Diploma in Educational Ministries**
The Diploma in Educational Ministries provides an opportunity of in-depth study for individuals seeking to fulfill their call to educational church ministry, whether vocational or avocational. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of $1221.00 + Other fees of $1779.00 = Total of $3000.00.

*Students must take the following 8 core courses:*
BB 3100 How to Understand the Bible
CH 3211 History of Christianity
GM 2500 Formation for Ministry
RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching
TH 3200 Systematic Theology

*Students must choose 5 courses from the following list:*
BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
Students must choose 3 courses from the following list:
CA 3281 Principles of Church Administration
CE 2232 Marriage and Family
CE 2233 Women Leading Women (course for women)
CE 3231 Introduction to Christian Ethics
CH 2313 Southern Baptist Heritage
CH 3212 History of Christian Thought
GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
GM 3560 The Practice of Ministry
MS 2222 Southern Baptist Missions
MS 3223 Contemporary World Religions
PM 2254 Public Worship
PM 2255 Evangelism
PM 3351 Pastoral Care
TH 3201 New Testament Theology

Diploma in Ministries/Pastoral Education
The Diploma in Ministries/Pastoral Education provides an opportunity of in-depth study for individuals seeking to fulfill their call to Pastoral ministry, whether full-time, bivocational or as an
avocational volunteer. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of $1221.00 + Other fees of $1789.00 = Total of $3010.00.

*Students must take the following 2 core courses:*
BB 3100 How to Understand the Bible
GM 2500 Formation for Ministry

*Students must take 3 courses from the following list:*
BB 2102 Biblical Backgrounds
NT 2171 Mark
NT 2175 Romans
NT 2176 1 Corinthians
NT 2177 Galatians
NT 2179 Philippians, Colossians & Philemon
NT 2181 1 & 2 Thessalonians
NT 2182 1 & 2 Timothy
NT 2185 Hebrews
NT 2187 James
NT 2189 1, 2, & 3 John
NT 2190 Revelation
NT 2270 Matthew
NT 2273 John
NT 2274 Acts
NT 3166 New Testament Survey, Part 1
NT 3167 New Testament Survey, Part 2
NT 3172 Luke
OT 2133 Nehemiah
OT 2206 Genesis, Part 1
OT 3103 Old Testament Survey, Part 1
OT 3104 Old Testament Survey, Part 2
OT 3125 Isaiah
OT 3132 Amos
OT 3207 Exodus
OT 3226 Jeremiah

*Students must take 1 course from the following list:*
CE 3231 Introduction to Christian Ethics
MS 3223 Contemporary World Religions
TH 2302 Philosophy of Religion
TH 3200 Systematic Theology
TH 3201 New Testament Theology
Students must take 1 course from the following list:
CH 2313 Southern Baptist Heritage
CH 3211 History of Christianity
CH 3212 History of Christian Thought
MS 2222 Survey of Baptist Missions

Students must take 1 course from the following list:
CA 3281 Principles of Church Administration
CD 2390 How to Plant a Church
RE 2262 Childhood Education in the Church
RE 2265 Working with Youth in the Church
RE 3260 Educational Ministry in the Church
RE 3264 Dynamics of Teaching

Students must take 4 courses from the following list:
CE 2232 Marriage and Family
GM 2501 Disciplines of Discipleship
GM 2565 The Bivocational Pastor
PM 2254 Public Worship
PM 2255 Evangelism
PM 2258 Pastoral Leadership in a Small Church
PM 3257 Contemporary Christian Preaching
PM 3259 Pastoral Ministry
PM 3351 Pastoral Care

Students must take 4 additional courses from the previously listed courses for this program:
Students are encouraged to take these elective courses based on their particular and relevant needs.

Diploma in Theological Foundation
Seminary Extension offers this program to encourage continued Christian education. As stated in the introduction of our programs, Seminary Extension promotes the idea that Christians should be students for life. As a part of our commitment to this idea, we offer a program that rewards students for their continued efforts in theological education and ministry training. In order to earn this diploma, students must already have a diploma from Seminary Extension or must have completed something equivalent to or greater than our diploma at another accredited institution. Once enrolled, students must take an additional 16 courses from our Level
Two curriculum. These courses should be selected in consultation with Seminary Extension staff. The recommended length of this program is 36 months and the expected total cost should not exceed Tuition of $1221.00 + Other fees of $1789.00 = Total of $3010.00.

General Objectives of Curriculum Areas
We have written the overall learning objectives of our courses in light of our purpose statement. These objectives aid curriculum planners and writers in developing and evaluating the curriculum design and course materials. Finally, we have organized our courses into areas of study typically found in standard theological and ministry curricula.

LEVEL TWO COURSES
Our Level Two Curriculum is designed to challenge students with the academics of a college course while maintaining a deliberate focus on relevant and immediate application. Although these courses may be used for the completion of one of our certificates or diplomas, each is designed to stand alone.

Biblical Studies Curriculum
Our prayer is that students studying in the Biblical Studies area will do the following:
(1) Seek, with growing interest and devotion, to understand God’s revelation through His Word, and then to respond in faith, love, and obedience
(2) Gain increasing understanding of the facts and truths recorded in the Bible, and then to recognize the relationship of these facts and truths to each other in light of the total biblical revelation
(3) Develop a sound understanding of and appreciation for the nature of the Bible and the ways in which an infinite God used finite human beings to record His Word
(4) Develop understanding and skills needed to interpret the Bible in the light of sound biblical scholarship
(5) Learn to select, and use effectively in Bible study, resource materials such as lexicons, concordances, dictionaries, encyclopedias, and commentaries

The total course cost is listed two ways for each course. The first includes all fees for independent study. The second includes all fees
for courses taken by correspondence, but does not include textbooks. Normal shipping is provided through UPS ground US only. If you need special shipping, such as outside the US, 2nd day air etc., Seminary Extension charges an additional fee of $25.00 plus exact cost of shipping as requested by the student.

BB 2102—BIBLICAL BACKGROUNDS 2 hours
A study of biblical events from the time of the patriarchs of the Old Testament to the era of the apostolic church; the world of the Bible in its historical context; and political, social, and economic factors which influenced the people of the Bible.


Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

BB 3100—HOW TO UNDERSTAND THE BIBLE 3 hours
An introduction to the doctrinal, historical, and literary nature of the Bible and other general questions involved in reading the Bible with understanding. The course also deals with the authority, purpose, and message of the Bible; the history reflected in the Old Testament; and principles of biblical interpretation.


Course Cost for Correspondence Study Students with books --$186.99
Course Cost for Correspondence Study Students without books --$169.00
These prices include Shipping/Handling and Administration fees.

NT 2171—MARK 2 hours
This course provides an overview of the Gospel of Mark, focusing on its relationship to the other gospels, its purpose, and relevance.


Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.
NT 2175—ROMANS 2 hours
A study of the book of Romans in which the writer tries to put Paul’s thoughts in language that can be more easily understood today. The basic objective is to gain an understanding of Paul’s exposition of salvation by faith.


Course Cost for Correspondence Study Students with books -- $152.00
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2176—1 CORINTHIANS 2 hours
A study of Paul’s first letter to the church at Corinth.


Course Cost for Correspondence Study Students with books -- $152.00
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2177—GALATIANS 2 hours
An exposition of the major truths of Paul’s letter to the Galatians.


Course Cost for Correspondence Study Students with books -- $152.00
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2179—PHILIPPIANS, COLOSSIANS and PHILEMON 2 hours
A study of Paul’s letters to the Philippian and Colossian Christians and to Philemon.


Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.
NT 2181—1 & 2 THESALONIANS  
2 hours  
A study of Paul’s first and second epistles to the Thessalonians, focusing on the key messages of these New Testament books.  


Course Cost for Correspondence Study Students with books -- $165.99  
Course Cost for Correspondence Study Students without books -- $136.00  
The prices include Shipping/Handling and Administration fees.  

NT 2182—1 & 2 TIMOTHY  
2 hours  
A study of the letters Paul wrote to Timothy often called the “Pastoral Epistles.” These letters provide tremendous insight into the life of a man whose concern, until the day he left this earth, was others.  


Course Cost for Correspondence Study Students with books -- $165.99  
Course Cost for Correspondence Study Students without books -- $136.00  
The prices include Shipping/Handling and Administration fees.  

NT 2185 – HEBREWS  
2 hours  
A study of the epistle of Hebrews.  


Course Cost for Correspondence Study Students with books -- $180.97  
Course Cost for Correspondence Study Students without books -- $136.00  
The prices include Shipping/Handling and Administration fees.  

NT 2187—JAMES  
2 hours  

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Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2189—1, 2 & 3 JOHN 2 hours
A study of the epistles of John, listing key themes of belief, obedience, love and warnings against false teachers.


Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2190—REVELATION 2 hours
A study of the background, authorship, and teachings of the book of Revelation.


Course Cost for Correspondence Study Students with books -- $205.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2270—MATTHEW 2 hours
An overview of the Gospel of Matthew, focusing on the purpose of the Gospel, the major events in the life of Jesus, and the teachings of this gospel on faith, salvation, and the Christian life.


Course Cost for Correspondence Study Students with books -- $185.98
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.
NT 2273—JOHN  2 hours
A study of the Gospel of John, showing its unique approach and themes in contrast to the Synoptic Gospels (Matthew, Mark, and Luke).


Course Cost for Correspondence Study Students with books -- $164.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 2274—ACTS  2 hours
A study of the book of Acts, which is Luke’s account of how Christianity overcame various obstacles to spread throughout the Roman world during the first Christian century.


Course Cost for Correspondence Study Students with books -- $165.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

NT 3166—NEW TESTAMENT SURVEY, PART 1  3 hours
A survey of the historical and cultural background of the New Testament, along with the life, ministry and teachings of Jesus. The course also covers the process by which the gospels were written and explores the similarities among the synoptic gospels and the uniqueness of the Gospel of John. Also covered are the authorship, purpose and content of the book of Acts.


Course Cost for Correspondence Study Students with books -- $233.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

NT 3167—NEW TESTAMENT SURVEY, PART 2  3 hours
A survey of all the epistles of the New Testament, from Romans through Revelation. Included are the general epistles of the apostle
Paul, his pastoral epistles, and the general epistles.


**Course Cost for Correspondence Study Students with books -- $233.98**

**Course Cost for Correspondence Study Students without books -- $169.00**

These prices include Shipping/Handling and Administration fees.

**NT 3172—LUKE**

3 hours

This course focuses on the authorship, characteristics, and content of the Gospel of Luke.


**Course Cost for Correspondence Study Students with books -- $218.98**

**Course Cost for Correspondence Study Students without books -- $169.00**

These prices include Shipping/Handling and Administration fees.

**OT 2133—NEHEMIAH**

2 hours

A course on the life and message of Nehemiah for application by modern Christians.


**Course Cost for Correspondence Study Students with books -- $165.99**

**Course Cost for Correspondence Study Students without books -- $136.00**

These prices include Shipping/Handling and Administration fees.

**OT 2206—GENESIS, PART 1**

2 hours

A study of the beginning of life, sin, judgment, and redemption, revealing a God who speaks to us and invites us to walk with Him.


**Course Cost for Correspondence Study Students with books -- $165.99**

**Course Cost for Correspondence Study Students without books -- $136.00**

These prices include Shipping/Handling and Administration fees.
OT 3103—OLD TESTAMENT SURVEY, PART 1 3 hours
A survey of the historical and cultural background of the Old Testament; the books of the Pentateuch (Genesis through Deuteronomy); and the books known as the Former Prophets (Joshua, Judges, 1 & 2 Samuel, and 1 & 2 Kings).


Course Cost for Correspondence Study Students with books -- $258.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

OT 3104—OLD TESTAMENT SURVEY, PART 2 3 hours
A survey of all the prophetic books of the Old Testament (Isaiah through Malachi) as well as miscellaneous books known as the Writings (Psalms, Job, Proverbs, Ruth, Song of Songs, Ecclesiastes, Lamentations, Esther, Daniel, Ezra, Nehemiah, and 1 & 2 Chronicles).


Course Cost for Correspondence Study Students with books -- $258.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

OT 3125—ISAIAH 3 hours
A study of the book of Isaiah and its author—the prophet Isaiah.


Course Cost for Correspondence Study Students with books -- $204.99
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.
OT 3132—AMOS
A study of the life and times of the prophet Amos and his message of judgment to the Northern Kingdom of Israel.


Course Cost for Correspondence Study Students with books -- $214.99
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

OT 3207—EXODUS
A study of the historical, biblical, textual, canonical, and theological details of the book of Exodus, with an emphasis on its application to the Christian life today.


Course Cost for Correspondence Study Students with books -- $241.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

OT 3226—JEREMIAH
A study of Jeremiah, the prophet and book.


Course Cost for Correspondence Study Students with books -- $198.99
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

Ethics-History-Theology Curriculum
Objectives for courses listed in this area are listed below. These courses will help students to:
(1) Develop a valid system of personal beliefs about God and His relationship to mankind
(2) Gain increasing ability, with God’s help, to demonstrate in daily life the meaning and reality of professed theological truths
(3) Express genuine Christian love for persons who have religious beliefs different from one’s own and to gain some understanding and appropriate appreciation for the religious beliefs which these persons hold
(4) Discover appropriate meanings and values in Christian history
(5) Understand ways in which God has worked in human history and continues to work today
(6) Gain increasing understanding of important personalities, events, and movements which have influenced the course of Christian history
(7) Learn to test Christian principles and practices in the light of past and current events
(8) Learn to evaluate contemporary problems and issues in the light of their historical settings and biblical insights

CE 3231—INTRODUCTION TO CHRISTIAN ETHICS  3 hours
A study of the ethical principles of the Bible and Christian responsibility in contemporary society, focusing on such issues as human sexuality, economics, human relations, politics, abortion, euthanasia, world hunger, capital punishment, and medical issues. One unit deals with ethical decision making.


Course Cost for Correspondence Study Students with books -- $204.00
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

CH 2313—SOUTHERN BAPTIST HERITAGE  2 hours
An overview of Baptist history, with emphasis on Southern Baptists, and a review of important Baptist doctrines.


Course Cost for Correspondence Study Students with books -- $194.98
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

CH 3211—HISTORY OF CHRISTIANITY  3 hours
A study of the history of Christianity from New Testament times
until the modern era. The course focuses on the great movements and heresies in Christian history as well as other factors which have influenced Christianity.

*Catholicism Today*, Matthew Kohmescher, ISBN: 978-0-8091-3873-5, $10.95  

Course Cost for Correspondence Study Students with books -- $238.94  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.

**CH 3212—HISTORY OF CHRISTIAN THOUGHT**  
3 hours  
A survey of historical theology from the beginning of Christian history through the English Reformation, with chief attention given to historical documents. An amplified guide treats material from the Baptist perspective.

**Textbooks:** *Documents of the Christian Church, 3rd ed.*, Henry Bettenson and Chris Maunder, ISBN: 978-0-1928-8071-0, $29.95  

Course Cost for Correspondence Study Students with books -- $205.94  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.

**MS 2222—SURVEY OF BAPTIST MISSIONS**  
2 hours  
A study of the biblical basis of missions, the history of Christian missions, and how Baptists have worked together to confront the challenge of world evangelization.


Course Cost for Correspondence Study Students with books -- $155.99  
Course Cost for Correspondence Study Students without books -- $136.00  
These prices include Shipping/Handling and Administration fees.
MS 3223—CONTEMPORARY WORLD RELIGIONS  3 hours
An overview of the major world religions and their beliefs, including Hinduism, Buddhism, Taoism, Confucianism, Judaism and Islam. One unit focuses on key sectarian groups in the United States, including the Mormons, Jehovah’s Witnesses, the Unification Church, the Occult, and the New Age movement.


Course Cost for Correspondence Study Students with books -- $213.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

TH 2302—PHILOSOPHY OF RELIGION  2 hours
A study of the quest for truth about some of the profound questions of life, such as the relationship of good and evil, the nature of reality, and how we know and experience God.


Course Cost for Correspondence Study Students with books--$184.98
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

TH 3200—SYSTEMATIC THEOLOGY  3 hours
A survey of Christian doctrines, with emphasis upon revelation, the nature and work of God, Jesus Christ, humankind and sin, the Holy Spirit, salvation, and last things or eschatology.

Book of Charts, edited and printed by Seminary Extension, $10.99 (Only available from Seminary Extension)

Course Cost for Correspondence Study Students with books -- $254.97
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

**TH 3201—NEW TESTAMENT THEOLOGY** 3 hours
A thematic study of the teachings of the New Testament, including the Bible, God, humanity, sin, salvation, the church, the ordinances, the ministry, the Christian life, the kingdom, and the ultimate goal of history.


*Course Cost for Correspondence Study Students with books -- $193.99*
*Course Cost for Correspondence Study Students without books -- $169.00*
*These prices include Shipping/Handling and Administration fees.*

**Practical Ministry Curriculum**
The objectives of courses in this area are to help students to:
(1) Grow in their understanding of the nature and meaning of the church
(2) Learn how Baptists work together in achieving Christ’s objectives for churches
(3) Develop increasing appreciation for and appropriate pride in Baptist institutions and other denominational structures
(4) Learn how to practice Christian ministry

**CA 3281 – PRINCIPLES OF CHURCH ADMINISTRATION** 3 hours
A study of effective principles and methods of administering the organization of a local church, including defining the church’s purpose, establishing goals, planning, working with volunteers, and managing financial and physical resources.


*Course Cost for Correspondence Study Students with books -- $216.98*
*Course Cost for Correspondence Study Students without books -- $169.00*
*These prices include Shipping/Handling and Administration fees.*

**CE 2232—MARRIAGE AND FAMILY** 2 hours
A study of the family from a Christian perspective, focusing on human sexuality, dating and courtship, marriage, child-rearing, financial matters, and various developmental stages of family life.

**Course Cost for Correspondence Study Students with books -- $161.99**
**Course Cost for Correspondence Study Students without books -- $136.00**
These prices include Shipping/Handling and Administration fees.

**CE 2233 — WOMEN LEADING WOMEN**  
2 hours
This course provides a study of the biblical principles for a successful ministry to women and seeks to answer the following questions along the way: Why have a women’s ministry? What are the leadership principles for a biblical women’s ministry? Who should lead a women’s ministry?


**Course Cost for Correspondence Study Students with books -- $165.99**
**Course Cost for Correspondence Study Students without books -- $136.00**
These prices include Shipping/Handling and Administration fees.

**CD 2390 — HOW TO PLANT A CHURCH**  
2 hours
This course outlines practical steps in beginning and developing a new congregation. Emphasis is on experience more than lecture. The student works through church-planting steps in a real or simulated situation.


**Course Cost for Correspondence Study Students with books -- $165.99**
**Course Cost for Correspondence Study Students without books -- $136.00**
These prices include Shipping/Handling and Administration fees.

**CM 2271 — LEADING A MUSIC MINISTRY IN A SMALL CHURCH**  
2 hours
A study of ways to design and conduct an effective music ministry in a smaller church, especially under the leadership of the part-time director or lay volunteer.

**Textbook:** *Growing a Musical Church*, Tommy Keown, produced by Seminary Extension, $14.99

**Course Cost for Correspondence Study Students with books -- $150.99**
CM 2273—MUSIC FOR CHILDREN IN THE CHURCH       2 hours
A study of ways to work with children’s music programs in the church.


Course Cost for Correspondence Study Students with books -- $145.95
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

GM 2500 —FORMATION FOR MINISTRY          2 hours
A study of the meaning of ministry; some spiritual, personal, and professional requirements for ministry; and ways in which ministry may be expressed. Major topics covered are spiritual discipline, vocational discernment, and the theology of ministry.

The Minister and the Ministry, Daniel O. Aleshire and George W. Knight, produced by Seminary Extension, $17.99

Course Cost for Correspondence Study Students with books -- $179.98
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

GM 2501—DISCIPLINES OF DISCIPLESHIP       2 hours
A study of spiritual disciplines valuable to growing Christians with a focus on implementations of these disciplines in the Christian life.


Course Cost for Correspondence Study Students with books -- $155.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

GM 2565—THE BIVOCATIONAL PASTOR        2 hours
An overview of the bivocational ministry, including biblical and historical roots, trends affecting the development of bivocationalism, the unique nature of bivocational ministry, preparation for the work, the specific duties of ministers who serve
bivocationally, and the future of bivocationalism.

**Textbooks:** *The Bivocational Pastor*, Luther Dorr, ISBN: 978-0-8054-2604-3, $12.99


**Course Cost for Correspondence Study Students with books -- $170.98**

**Course Cost for Correspondence Study Students without books -- $136.00**

These prices include Shipping/Handling and Administration fees.

**GM 3560—THE PRACTICE OF MINISTRY**  
3 hours

A course designed to give a student actual hands-on experience in ministry under the guidance and direction of an experienced minister, who serves as a “mentor” to the student throughout the course. Through actually doing ministry and receiving feedback, encouragement, and evaluation from the mentor, students will grow in their self-understanding, spiritual development, ministry skills, and ability to work with others as part of a ministry team. Before enrolling for this course, contact Seminary Extension’s Independent Study Institute for detailed instructions regarding course requirements, how to enroll, how to select a mentor, etc. Not available for classroom study; requires a special enrollment form; students are expected to work one-on-one with a mentor.

**Textbooks:** *The Practice of Ministry: A Sourcebook*, Doran McCarty and George W. Knight, Published by Seminary Extension, $24.99

“Mentor’s Material”, written, edited, and published by Seminary Extension, $38.99 (Includes a teacher’s copy of the textbook)

**Course Cost for Correspondence Study Students with books -- $232.98**

These prices include Shipping/Handling and Administration fees.

**PM 2254—PUBLIC WORSHIP**  
2 hours

An examination of worship from the perspectives of personal experience, theology, psychology, the Bible, Christian history, and music. Special attention is given to the various elements of a worship service and the development of skills in planning and conducting public worship.

Course Cost for Correspondence Study Students with books -- $160.99
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

PM 2255—EVANGELISM 2 hours
A study of the biblical basis of evangelism, a church program of evangelism, leadership in evangelism, and personal witnessing.


Course Cost for Correspondence Study Students with books -- $178.96
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

PM 2258—PASTORAL LEADERSHIP IN A SMALL CHURCH 2 hours
A study of the unique dynamics of a small church, including suitable styles and methods of pastoral leadership.

Textbooks: Leading the Small Church, Doran C. McCarty, published by Seminary Extension, $14.99

Course Cost for Correspondence Study Students with books -- $166.98
Course Cost for Correspondence Study Students without books -- $136.00
These prices include Shipping/Handling and Administration fees.

PM 3257—CONTEMPORARY CHRISTIAN PREACHING 3 hours
A study of the role of preaching and the preacher, the scope and purpose of the sermon, and how to organize and deliver a sermon. Attention is given to how to plan one’s preaching from week to week and on a long-range basis.

Course Cost for Correspondence Study Students with books -- $256.97  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.

PM 3259—PASTORAL MINISTRY 3 hours  
A study of the life and work of the pastor from a historical and biblical perspective.

*We Have This Ministry*, Samuel D. Proctor, and Gardner C. Taylor, ISBN: 978-0-8170-1248-6, $16.88

Course Cost for Correspondence Study Students with books -- $215.87  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.

PM 3351—PASTORAL CARE 3 hours  
A study of the work of the pastor as “shepherd of the flock.” Counseling, comforting, worship leadership, and conflict resolution are some of the topics covered.

Textbooks: *The Dynamics of Pastoral Care*, David W. Wiersbe, ISBN: 978-0-8010-9094-3, $16.00  

Course Cost for Correspondence Study Students with books -- $195.99  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.

RE 2262—CHILDHOOD EDUCATION IN THE CHURCH 2 hours  
A study of the developing nature and needs of children (infancy through age eleven), how they learn, what the church teaches, and how the church teaches through age-group workers.

Textbook: *Childhood Education in the Church, revised edition*, Robert Clark, Joanne Brubaker, and Roy B. Zuck, ISBN: 978-0-
Course Cost for Correspondence Study Students with books -- $173.99  
Course Cost for Correspondence Study Students without books -- $136.00  
These prices include Shipping/Handling and Administration fees.

RE 2265—WORKING WITH YOUTH IN THE CHURCH  2 hours  
A study of the basics of youth education and how to design an effective program of youth education in the local church.


Course Cost for Correspondence Study Students with books -- $155.99  
Course Cost for Correspondence Study Students without books -- $136.00  
These prices include Shipping/Handling and Administration fees.

RE 2267—CHURCH WEEKDAY EARLY EDUCATION  2 hours  
A study that covers the many issues involved in establishing and operating a weekday early education center in a local church. Subjects treated include biblical foundations, philosophy of operation, needs of preschoolers, and the responsibilities of the center director and classroom teachers.


Course Cost for Correspondence Study Students with books -- $210.95  
Course Cost for Correspondence Study Students without books -- $136.00  
These prices include Shipping/Handling and Administration fees.

RE 3260—EDUCATIONAL MINISTRY IN THE CHURCH  3 hours  
An overview of educational work within a Southern Baptist church from the standpoint of administration.


Course Cost for Correspondence Study Students with books -- $238.98  
Course Cost for Correspondence Study Students without books -- $169.00  
These prices include Shipping/Handling and Administration fees.
RE 3264—DYNAMICS OF TEACHING 3 hours
A study of the principles and methods of teaching youth and adults, including the relationship of the teacher to the teaching task, the steps in lesson plan development, and the use of teaching aids.


Course Cost for Correspondence Study Students with books -- $233.98
Course Cost for Correspondence Study Students without books -- $169.00
These prices include Shipping/Handling and Administration fees.

LEVEL ONE COURSES
Level One courses do not carry transferable credit. These courses are for personal growth and may be taken individually or for the purpose of completing a Certificate in Church Work. These courses are NOT always available: Call Seminary Extension for availability.

Biblical Studies Courses

BS 1—UNDERSTANDING THE BIBLE:
An introduction to Bible study, including a study of the meaning of biblical inspiration, the nature of the Bible, principles of interpretation, the general structure of the Bible, methods and resources of Bible study.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 2—THE LIFE OF CHRIST
A survey of the life and teachings of Christ.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 3—GREAT MEN OF THE BIBLE
A biographical and expository study of selected biblical characters.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.
BS 4—GREAT DOCTRINES OF THE BIBLE
A study of ten major biblical doctrines.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 5—GREAT PASSAGES OF THE BIBLE
An expository study of ten of the most outstanding Bible passages, with suggested sermon ideas.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 6—THE HOLY SPIRIT
A study of the person and work of the Holy Spirit. Biblical teachings are related to daily experiences.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 10—OVERVIEW OF THE OLD TESTAMENT, PART 1
A study of the books of Genesis through Esther.


Course Cost for Correspondence Study Students with books -- $93.97
Course Cost for Correspondence Study Students without books -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 11—OVERVIEW OF THE OLD TESTAMENT, PART 2
A study of the books of Job through Malachi.

Textbook: Same as BS 10

Course Cost for Correspondence Study Students with books -- $93.97
Course Cost for Correspondence Study Students without books -- $69.00
These prices include Shipping/Handling and Administration fees.

BS 15—OVERVIEW OF THE NEW TESTAMENT, PART 1
A study of the books of Matthew through Ephesians.

Textbook: Same as BS 10
Course Cost for Correspondence Study Students with books -- $93.97  
Course Cost for Correspondence Study Students without books -- $69.00  
These prices include Shipping/Handling and Administration fees.

BS 16—OVERVIEW OF THE NEW TESTAMENT, PART 2  
A study of the books of Philippians through Revelation.  

Textbook: Same as BS 10

Course Cost for Correspondence Study Students with books -- $93.97  
Course Cost for Correspondence Study Students without books -- $69.00  
These prices include Shipping/Handling and Administration fees.

Pastoral Ministries Courses

PM 25—THE WORK OF A PASTOR  
An introductory study including help in planning a worship service, preparing a sermon, conducting the ordinances, counseling persons in trouble, enlisting and training lay workers, and other functions of a pastor, such as conducting weddings & funerals.

Course Cost for Correspondence Study Students -- $69.00  
These prices include Shipping/Handling and Administration fees.

PM 26—HOW TO PREPARE AND DELIVER A SERMON  
A basic survey of the steps that are necessary for preparing and delivering a sermon.

Course Cost for Correspondence Study Students -- $69.00  
These prices include Shipping/Handling and Administration fees.

PM 27—THE PASTOR AS LEADER  
A basic study of the leadership role and ministry of the pastor.

Course Cost for Correspondence Study Students -- $69.00  
These prices include Shipping/Handling and Administration fees.

PM 28—THE PASTOR AS COUNSELOR  
A study of the ministry of the pastor in counseling persons experiencing personal crises.

Course Cost for Correspondence Study Students -- $69.00  
These prices include Shipping/Handling and Administration fees.
PM 29—THE BIVOCATIONAL MINISTER
A study of the bivocational minister’s role and work, including his call and contribution; biblical and historical roots; and his tasks, skills, and relationships.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

Ecclesiology (Church Work) Courses

EC 50—PLANNING CHURCH WORK
A study of the importance of planning the work of a church, how community characteristics and resources should influence planning, principles, and methods of planning, and examples of how planning can be done on specific church projects.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

EC 51—EVANGELISM IN ACTION
A study of what it means to be a Christian and how a pastor, guided and empowered by the Holy Spirit, can improve his personal witness and the evangelism ministry of his church.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

EC 52—HOW CHURCHES TEACH PEOPLE
A study of why, what, and how churches teach people, with emphasis on the pastor as teacher, the teaching function of the members, and the educational program, particularly the Sunday School. Each age group, preschool through adult, is considered.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

EC 54—EVERYDAY BELIEVERS AND PLANTING CHURCHES
A course designed to establish a connection between individual Christians and their call to make disciples, build a biblical foundation of knowledge for the work to which individual believers and their churches are called, and to provide them with tools for the work.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.
Applied Christianity Courses

AC 76—FAMILY LIFE TODAY
A study of the family from a Christian perspective, with attention to biblical and contemporary patterns of family life. Christian teachings are applied to such issues as family communication, conflict, finances, divorce, sexuality, and worship in the home.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

AC 77—THE MINISTER’S WIFE
A study of the special needs and concerns of persons married to pastors or other church or denominational staff members. Areas of discussion include self-identity, interpersonal relationships, marriage and family, church relationships, personal careers, community and world relationships, and personal growth and development.

Course Cost for Correspondence Study Students -- $69.00
These prices include Shipping/Handling and Administration fees.

Courses in Other Languages
Due to many requests, Seminary Extension has translated a limited number of its Level One and Level Two courses into other languages. At this time, these courses may NOT be used to fulfill Seminary Extension program requirements and they may not be used for transfer of credit to other institution. For information on individual course offerings in other languages, please contact Seminary Extension.

FEES AND CHARGES
Registration and course fees are listed with individual courses. Note that the prices listed include all fees for correspondence courses.

Certified Group Study Application and Certification fee: $45.00 (certification for 2 years). Some Southern Baptist and other denominational associations and churches use Seminary Extension courses as a tool for equipping pastors, teachers and leaders in a local setting. In order to do so, they must be certified by Seminary Extension. This fee covers the initial application and certification.
**Certified Group Study Re-Certification fee:** $30.00 (for 2 years). Re-certification is $45.00 for centers that are more than 1 year beyond their last re-certification date.

**Courses Ordered by Certified Groups:** Since certified Seminary Extension groups are able to take on some of the administrative tasks and since we are able to ship their courses to them in bulk, Seminary Extension charges less per course when courses are ordered by a certified group. This cost is $40.00 less per course. All Seminary Extension students should be charged the catalog price. Savings for the certified groups may be used to offset their administrative and meeting costs, provide a gift for teachers or scholarship students in need. Please note that you may charge less than the catalog list price for a course. However, Seminary Extension students cannot be charged more for the course than the list price stated in this catalog unless they are notified in writing that the additional costs is not associated with Seminary Extension fees. Many centers offset some of their costs through grants, private gifts, associational funds or SBC state convention assistance.

**Transcript fee:** $10.00: A written request with signature is required. You can access a form for this purpose on our website or contact us and we will send you what you need by email or through the USPS.

**Processing, Shipping and Handling fees:** On bulk material orders that are sent to certified centers, Seminary Extension charges separately for shipping and handling. We ship all orders by UPS ground unless otherwise requested. We add this charge to the end of all bulk orders based on the total cost of the order shipped. See the chart below for determining these charges.

<table>
<thead>
<tr>
<th>Minimum</th>
<th>$12.00</th>
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<tbody>
<tr>
<td>$51.00 – $150.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>$151.00 – $400.00</td>
<td>$32.00</td>
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<tr>
<td>$401.00 – $700.00</td>
<td>$49.00</td>
</tr>
<tr>
<td>$701.00 – $1,000.00</td>
<td>$65.00</td>
</tr>
<tr>
<td>$1,001.00 – $2,000.00</td>
<td>$110.00</td>
</tr>
<tr>
<td>$2,001.00 – $3,000.00</td>
<td>$150.00</td>
</tr>
<tr>
<td>$3,001.00 – $4,000.00</td>
<td>$200.00</td>
</tr>
<tr>
<td>$4,001.00 – $5,000.00</td>
<td>$250.00</td>
</tr>
</tbody>
</table>

*Overnight, second day, special delivery = exact postage + $25 handling fee*
**Re-Stocking Fee for Extension Centers:** In order to maintain an accurate inventory and keep that inventory current, we encourage extension centers to order conservatively. We can generally have additional materials to you within a week of your order. We charge a re-stocking fee of $10 (minimum) and $1 for each item returned. Seminary Extension will not accept materials returned after six months from the order date. Damaged or used material cannot be returned for credit.

**Course Extension fee:** The course extension fee is $35.00. Correspondence study students may extend the expiration date of a course by six months. Seminary Extension must receive the student’s request prior to the expiration date.

**Course Reactivation fee:** Courses that have expired may be reactivated for $50.00, if they meet certain criteria. Correspondence study students may reactivate an expired course if they submit a request within one year of the registration date.

**Rush Grading fee:** For $10.00, correspondence study students may request that a test or paper be graded within 48 hours of its receipt by Seminary Extension. The request and fee must be received before the grading process is started. Seminary Extension will return the work by US mail unless otherwise instructed. If additional cost is expected due a student’s request for another form of delivery, the student must also include payment for this service in advance. If a transcript is needed following the rush grading, a written request and payment for this service must also be received.

**Textbooks:** Four of our Level One courses, and all Level Two courses, require textbooks. Seminary Extension stocks all required textbooks and can usually ship them within 24 hours. Students may purchase textbooks from other sources. However, Seminary Extension uses the profit from these books to offset the overall expenses of our courses. For a list of required textbooks and their prices, please refer to the individual course listing section of this catalog. Please note that the textbook prices listed in this catalog are based on the retail prices of the books and are subject to change without notice. If you have questions regarding current prices, please contact our office.
SEMINARY EXTENSION POLICIES

Admission
Seminary Extension admits students who are 16 years old and above. However, to earn transferable credit a student must have earned a high school diploma or GED prior to enrolling in the class, and must have an official high school transcript or GED paperwork sent to Seminary Extension.

Attendance Policy
Since Seminary Extension course are done through distance education, there are no minimum attendance requirements. To meet the attendance requirement, student must simply submit all assignments by the course end date.

Calendar
Seminary Extension is a distance study educator. Therefore a student’s schedule has a great deal of flexibility. However, our daily office hours, for meeting student needs, are from 7:30 AM Central Time through 4:00 PM Central Time. Students may begin a class during any day that our offices are open. We close our office for 10 holidays each year, 3 days during the Southern Baptist Convention in June and we take the last full business week of December. For the academic year August 1, 2014 through July 31, 2015 office closure dates include the following: 9/1/14; 11/27/14; 11/28/14; 12/24/14 through 1/2/15; 1/19/15; 4/3/15; 5/25/15; 6/15/15 through 6/17/15, and 7/3/15.

Institutional Enrollment Period
Because Seminary Extension is a distance educational institution, we do not have set semester, course or program start dates. Our open enrollment model allows our students to enroll at any time during the year. Once we receive proper documentation, we enroll students on that day, which becomes their individual course or program start date. Students have up to 6 months to complete individual courses. In order to allow sufficient course study time, students must be enrolled in a class at least five weeks prior to taking the final exam. The recommended length for completing individual programs is listed with the program information.
Textbooks
Many Seminary Extension courses require textbooks. Seminary Extension stocks textbooks for all of our courses, but students are not required to purchase them if they prefer to get them from other sources. Textbooks are listed in the textbook section under each course description along with their titles, authors, ISBN, and prices. Seminary Extension will refund the purchase price of unused textbooks purchased for a course from Seminary Extension. These books must be returned unused, in resalable condition, and within 6 months of the enrollment date. We do not refund shipping and handling fees.

Grading
Periodic progress reports for Level One courses OR tests, reading reports, final exam, and papers for Level Two courses are mailed to Seminary Extension. These assignments are graded and returned to students within 2 weeks of receipt by Seminary Extension. All assignments are weighted equally when averaging the final grade. The grading scale for Level Two courses taken for credit is as follows:

A – (90-100) Superior performance
B – (80-89) Above average performance
C – (70-79) Acceptable performance
D – (60-69) Unacceptable performance
F – (Below 60) Failing performance
I – Incomplete – Minimum course requirements were not met, but due to special circumstances the student may extend a course within 6 months of the enrollment date. If the course is not successfully completed within the allotted time, the grade will become an F.

W – Withdrawal – Student had to withdraw from the course due to special circumstances and they did so with a passing grade to that point. If a student did not have a passing grade at the time of withdrawal, Seminary Extension will enter an F for the final grade.

NS – Non Start – Student enrolled in the course, but did not continue beyond the third lesson.
The grading scale for Level One and Level Two taken for personal growth/audit is as follows:

S – 70 -100 – Satisfactory
U – 69 or Below – Unsatisfactory

Student Conduct
Seminary Extension is a ministry of the Southern Baptist Convention. We expect our students to conduct themselves in a manner that reflects the Convention’s high ethical and spiritual standards. As it relates to the area of student conduct in academics, we have set forth ten individual expectations. These expectations are stated in the “Code of Conduct” section below. Students found guilty of breaking this code will be withdrawn from courses and their current program if enrolled. They will not be allowed to take courses for a minimum of one year and only then by petition from the student which shall be subject to the approval the Seminary Extension director.

Grievance
If students have a grievance with Seminary Extension, they may contact the director, Dr. Randal A. Williams, in writing at the address below:

Seminary Extension 901 Commerce Street, Suite 500, Nashville, TN 37203-3631, Phone (800) 229-4612, Fax (615) 782-4822, Email: se@seminaryextension.org.

If a complaint is not settled at the institutional level, the student may contact the Tennessee Higher Education Commission, 404 James Robertson Parkway, Nashville, TN 37243-0830. Telephone: 615-741-5293.

Placement Services
Seminary Extension does not offer placement services for students seeking employment opportunities.

Transcripts/Transferability of Credit
A number of colleges and institutions have, and continue to accept Seminary Extension Level Two course credits toward their undergraduate degrees as well as their certificate and diploma programs. However, Seminary Extension is a special purpose
institution. Our purpose is to provide an opportunity for theological education and ministry training to individuals that cannot or will not seek training from traditional institutions. Our mission does not include preparing students for future college study. Students should be aware that transfer of credit is always the responsibility of the receiving institution. Whether or not credits transfer is solely up to the receiving institution. Any student interested in transferring credit hours should check with the receiving institution directly to determine to what extent, if any, credit hours can be transferred.

When Seminary Extension sends a transcript, it is up to the receiving institution to evaluate the transcript to determine how much, if any, course credit they will accept.

In order for Seminary Extension to transcript a course with credit hours, students must meet all the enrolment qualifications, have a grade of 70% or better for the course, take and receive a 70% or better grade on a monitored comprehensive final examination, and have on file with Seminary Extension a copy of their high school transcript or GED.

**Requesting a Transcript**

Seminary Extension will issue transcripts to other educational institutions upon receipt of a signed, written request from the student along with a $10.00 fee. Transcript requests cannot be taken by telephone. Upon request by a student, an unofficial record of courses completed may be sent to the student and designated agencies at no charge. In order to assure the timely issuance of a transcript, all tests and assignments must be received by Seminary Extension at least four weeks prior to the date that a transcript is required.

**Credit from Other Sources**

Seminary Extension may accept, by transcript, a limited amount of course credit toward a certificate in one of our eight-course certificate programs. Based on an evaluation of the student’s official transcript, we will accept a maximum of four courses from an institution accredited by a Council on Higher Education Accreditation (CHEA) approved accreditation agency. Seminary Extension will also evaluate, on an individual basis, credits from non-accredited schools and accept them as deemed appropriate by the Registrar and Director.
Seminary Extension may also accept, by transcript, course credit toward a diploma in one of our sixteen-course programs. Based on an evaluation of your official transcript, we will accept a maximum of eight courses from an institution accredited by a Council on Higher Education Accreditation (CHEA) approved accreditation agency. Seminary Extension will also evaluate, on an individual basis, credits from non-accredited schools and accept them as deemed appropriate by the Registrar and Director.

Transcripts evaluated for transfer must be official. Therefore, they must be sent to us from the issuing institution, must be signed by the institution’s registrar (school official), must bear a school seal/authentication mark, and have the date of issuance. The student should inform Seminary Extension that the transcript is coming. They should also indicate the Seminary Extension program in which they are interested.

**Our Relationship with Other SBC Institutions**
Although Seminary Extension is incorporated under the SBC Council of Seminary Presidents, our programs are separate from the undergraduate programs offered by individual SBC seminaries. Like all other undergraduate institutions, they are not required to accept Seminary Extension credits towards their undergraduate degrees but may choose to do so when deemed appropriate. Therefore, students should contact the institution into which they may wish to transfer Seminary Extension credits before enrolling.

**Studying with Seminary Extension**
Students may study at home through correspondence or they may study in groups where other likeminded students gather and are instructed by a certified instructor. Students are evaluated using standardized testing and or paper/project evaluations. If the student chooses to study by correspondence, the course begins when the student registers. Seminary Extension allows up to six months from the date of registration to complete the work. When the student enrolls, Seminary Extension sends an Independent Study Kit along with other course materials to them. During their study, students send assignments such as tests and papers to Seminary Extension, where we log their arrival and forward them on to qualified instructors for grading. Instructors correct and provide feedback on these assignments, record grades and send them back to the student. At the end of the course, a proctored final exam is given. Like the
other assignments, this exam is also sent to Seminary Extension instructors for evaluation. Students must complete the final exam with an average grade of 70% or above in order for the class to be eligible for transfer of credit.

Students may also study Seminary Extension courses in a group setting. Seminary Extension certified centers are usually located in SBC state and associational offices or in local SBC churches. To see if there is one in your area, check with your local Baptist associational or state office.

Each year hundreds of individuals such as pastors, other church workers, and church volunteers continue their education for ministry and personal growth by studying Seminary Extension courses in a group setting. These centers offer locally sponsored programs of organized study that are designed to help Christians gain the understanding and skill needed for competent Christian service. These centers must be certified by Seminary Extension before classes are offered. Historically, Baptist associations have established most of the centers. Some associations have multiple centers. Individual local Southern Baptist churches have also taken on the challenge of educating their members as well as others in their area who are interested. Seminary Extension does not own or control these sites. However, sponsors approved by Seminary Extension must agree to operate their centers according to the following guidelines:

- Centers affiliated with Seminary Extension must maintain the educational standards set forth by Seminary Extension
- Centers must agree to use the course materials prepared and distributed by Seminary Extension
- Centers must submit the appropriate registration fees, reports, student enrollment information, and course work to Seminary Extension at the specified times

Students enrolled in these centers have found that group learning experiences provide both encouragement and fellowship. Often students learn from each other as well as from their instructor. Regular class meetings require them to exercise a disciplined approach to their study.

Persons interested in establishing a center to train persons in their church, association, or ministry may request information and
assistance by contacting Seminary Extension. Seminary Extension will assist sponsoring groups in several ways:

- by recommending an effective plan for establishing and operating an extension center
- by providing excellent theological training materials
- by maintaining academic records on individual students

All instructors must be certified by Seminary Extension before a class begins. To be certified to teach a Level Two course, individuals should have a master’s degree or its equivalent from a seminary, university, or college accredited by a nationally recognized (CHEA-affiliated) accrediting body.

All Seminary Extension instructors must agree to teach in accordance with the 2000 Baptist Faith and Message.

The cost of individual Seminary Extension courses is the same for all students. However, we reduce the cost to local centers to cover some of their administrative and meeting costs. The total fee paid by the student is made up of three parts: (1) a registration fee, which is the same for all students and must be paid to Seminary Extension; (2) administrative and record keeping fees; (3) and the cost of textbook(s) for the course. A student who already has the prescribed textbook(s) is not required to buy additional copies. For the exact price of textbooks, check course descriptions above or contact Seminary Extension. Textbook prices are based on retail prices and are subject to change at any time. To help speed up the ordering process, Seminary Extension often sends the materials used by extension centers on consignment. Centers must send student registration forms and payment for materials by the end of the drop/add period (third lesson of the course). Although centers may charge the student less than the course price stated in this catalog by offsetting or providing part of the costs, Seminary Extension students must not be charged more than the course price stated in the catalog unless the center notifies them in writing that the fees are part of the local expenses and are not associated with Seminary Extension.
CANCELLATION AND REFUND POLICY

Students may cancel a course and request a refund at any time by contacting Seminary Extension. Once we have verified your information, the refund will be applied according to the following policy. Note that the course cost does not include the cost of textbooks, processing or shipping and handling. See the “Textbook Returns” section in this catalog or contact Seminary Extension for our textbook return policy.

Refunds are based on the following schedule and are available for up to 12 months from the date of enrollment. Seminary Extension will refund:

- 100% of the course cost to a student who cancels a course within the first 15 days of enrollment.
- 90% of the course cost to a student who has completed up to and including 10% of the course.
- 75% of the course cost to a student who has completed between 10% and 25% of the course.
- 50% of the course cost to a student who has completed between 25% and 50% of the course.
- After the student has completed more than half the course, the institution shall be entitled to retain the entire total course tuition.
STUDENT CODE OF CONDUCT
Seminary Extension is a ministry of the Southern Baptist Convention. We expect our students to conduct themselves in a manner that reflects the Convention’s high ethical and spiritual standards. We believe that our conduct affects the effectiveness of our ministry. As it relates to the area of student conduct in academics, we have set forth ten individual expectations.

1. We expect our students to conduct themselves with professionalism, courtesy and respect for others including institution staff, faculty and other students.

2. We expect our students to be accurate and truthful when applying for admission, registering for individual classes, and requesting assistance or additional services.

3. We expect our students to observe the institutional policies and rules when submitting work, taking examinations, participating in discussions, and conducting research.

4. We expect our students to turn in work that is their own, and to note or properly acknowledge information and ideas gained from the work of others.

5. We expect our students to complete all assignments according to the instructions given with them. In other words, students must not ask for, receive, or give unauthorized help on assignments, quizzes, or examinations.

6. We expect our students to maintain the integrity of our courses by not sharing questions or answers to quizzes or examinations with students who have not already completed them.

7. We expect our students to maintain the integrity of documents, transcripts, or other student records received from Seminary Extension.

8. We expect our students to protect their usernames, student identification numbers, and or passwords. These pieces of information should be used only by the student, and never be shared with others.

9. We expect our students to observe the recommended study schedule for the program in which they are enrolled. Seminary Extension is always willing to discuss these schedules and student options with students.

10. We expect our students to report any violations of this Code of Conduct to Seminary Extension staff along with any evidence of cheating, plagiarism, or improper conduct.